



Duke University Medical Center Library News

December 1999

Issue #267

Happy Y2K!

Pat Thibodeau, Acting Director

Like other departments around Duke, the Medical Center Library has been busy preparing for Y2K and the New Year. We have tested all our systems, replaced equipment, and developed contingency plans in case things do not turn out as we expect. We even had a power outage test in our building that gave us a chance to check our emergency power supplies and smooth out contingency plans. Being great organizers, our staff has come up with many ways to provide services manually if our technology fails.

Our goal through all these efforts is to ensure that you have continued easy access to our resources and services. We have focused a lot of attention on ensuring that our database and full text vendors are Y2K compliant and that our local MEDLINE and Ovid database servers will be up and running. Of course, access to resources may not be possible if there are other network and Internet problems. If problems arise, however, we have identified other ways of accessing the information. Our paper copies of indexes and journals will take on a new importance. And one of our most important pieces of technology, the photocopier, should be available to provide quick copies of needed information.


The Library will have special holiday hours during New Year's weekend to give our staff adequate time to test our servers and fix any problems that arise. Since we will be closed more hours than normal during this time, we are developing emergency backup services so that you may obtain assistance from Library staff and have access to resources for emergency patient care. In mid-December, details of these backup procedures will be distributed to every department and posted on our Website and Library doors. Our New Year's hours will be:

New Year's Eve	December 31	8 am to 5 pm	
New Year's Day	January 1	CLOSED	Emergency services 10 am to 6 pm
Sunday	January 2	CLOSED	Emergency services 12 noon to 8 pm
Official DUMC Holiday	January 3	CLOSED	

As long as the Library has power and heat, we will reopen as planned on January 4 and resume our normal schedule. If there is a power outage or the building is unsafe for patrons and staff, our facility will have to be closed. However, we do not expect that this will happen, and we have developed contingency plans to ensure that you have continued access to the information you need.

After careful testing and planning, we are confident that our systems, software, and equipment are ready to meet the Y2K challenge and that you will continue to have access to our information services and resources in the New Year.

Happy Holidays!

 Duke University Medical Center Library http://www.mc.duke.edu/mclibrary/		Happy Y2K!..... 1	Holiday Hours..... 4
Monday - Friday	8:00 am - 12:00 am	Your Off-Campus Connection..... 2	Library Book Drops.....4
Saturday	10:00 am - 6:00 pm	Staff News..... 3	EBM Update..... 4
Sunday	12:00 noon - 12:00 am	The Library Salutes..... 3	It's Time to Review..... 5
Administration	660-1150	Physician's Art Exhibition..... 3	Library Educational Offerings..... 7
Circulation	660-1100		
Information Desk	660-1111		
ILL/Document Delivery	660-1135		

Your Off-Campus Connection: The Duke Proxy Server

Duke University's Office of Information Technology (OIT) offers a proxy server, which makes getting connected to our databases even easier. The proxy server allows you to access databases and other resources available through the Web, from home or other non-Duke locations. This is very helpful to people who use a commercial Internet Service Provider such as AOL or Mindspring, or to those facing long distance charges when connecting to a Duke server. If you are connecting to the Internet from anywhere other than Duke, you will need to use the proxy server to access restricted resources such as the online textbooks, journals, and some of the databases.

What specific steps do I need to take?

You will need your "acpub" username and password. If you have forgotten either of these or need to apply for an account, the **OIT Help Desk** can assist you. Call 684-2200 or access their Website at <http://www.oit.duke.edu/helpdesk/>.

To configure Netscape Communicator or Navigator 4.0 to route requests through the Duke proxy server

1. From the **Edit** menu, select **Preferences**, then **Advanced**.
2. Click the plus sign or small triangle to expand the **Advanced** options.
3. Click the **Proxies** tab or option.
4. Click the **Manual proxy configuration** radio button.
5. Click **View**.
6. Complete the following fields as indicated (leave others blank):

FTP Proxy	ftp-proxy.duke.edu	Port: 8080
Gopher Proxy	gopher-proxy.duke.edu	Port: 8080
HTTP Proxy	http-proxy.duke.edu	Port: 8080
Security Proxy	https-proxy.duke.edu	Port: 8080

7. Click **OK** twice to save the information you have entered.

To configure Microsoft Internet Explorer to route requests through the Duke proxy server

1. From the **View** menu, select **Options**.
2. Click the **Connection** tab at the top.
3. Make sure **Connect through a proxy server** is checked.
4. In the **Servers section**, complete the following fields as indicated (leave others blank):

FTP Proxy	ftp-proxy.duke.edu	Port: 8080
Gopher Proxy	gopher-proxy.duke.edu	Port: 8080
HTTP Proxy	http-proxy.duke.edu	Port: 8080
Security Proxy	https-proxy.duke.edu	Port: 8080

5. Click **OK** to save your preference.

Each time you execute an http request (for a Web page), the browser will automatically route your request through the appropriate proxy server.

To authenticate your legitimate Duke status, type your acpub username and password when prompted. Since your rerouted request comes from a "duke.edu" address, access is granted.

OIT has easy-to-follow instructions for obtaining an acpub account, as well as specific configuration directions for various browsers. For more information, see "Duke Proxy Servers" at http://www.oit.duke.edu/remote_access/proxy.html.

Staff News

Betsy Adams conducted a concurrent session on "What's in the Literature/How to Access It" at the 4th Annual *Integrating Mind, Body and Spirit in Medical Practice Conference* sponsored by the Duke Medical Center Program in Integrative Medicine, held Oct. 7-9.



Please join us in welcoming **Jon Auman** to the Systems Department. Jon comes to us from Tiger Direct Computer Corporate Sales, where he was a sales representative.

Julie Garrison and **Connie Schardt** are co-instructors for a distance education class, "Evidence-Based Medicine and the Medical Librarian." The class utilizes CourseInfo software and currently has 11 students enrolled from Guam, India, and Great Britain, as well as the United States.

Beverly Murphy has been selected as the new Editor of the Medical Library Association's newsletter, *MLA News*. Beverly will have overall responsibility for the publication and will work with a team of editors and committee members in planning the direction of the newsletter.

Connie Schardt has been invited to join the Editorial Board of the *Journal of Hospital Librarianship*, a new journal from Hayworth Publishers.

Kenetta Staten, formerly a claims processor at Blue Cross Blue Shield, has been hired as the new Administrative Library Clerk.

The following people participated at the **Mid-Atlantic Chapter of the Medical Library Association Annual Meeting** in Wilmington, NC, October 6-9, 1999:

Mary Ann Brown, Virginia Carden, Julie Garrison, Suzanne Jessup, Beverly Murphy, Anne Powers, Pat Thibodeau, Janie Trumbull, Hattie Vines, and Judy Woodburn conducted the Registration for the meeting.

Beverly Murphy and **Scott Garrison** presented a poster, "Old Site, New Site, How to Rebuild a More Useful Site: Redesigning a Tense Past For a More Perfect Future."

Connie Schardt and **Julie Garrison** taught an 8-hour continuing education course entitled "Evidence-Based Medicine and the Medical Librarian."

The Library Salutes....

Please join us in congratulating **Janie Trumbull**, recent recipient of the "Marguerite Abel Service Recognition Award," given annually by the Mid-Atlantic Chapter (MAC) of the Medical Library Association (MLA) for exemplary service to the Chapter during the past year. Janie, who is Head of Cataloging, has been very active in MAC including: Chair and member of the Professional Development Committee; member of the Nominating, Registration, and Honors and Awards Committees; Co-chair of the Centennial Task Force and contributor to the Chapter's history publication. In addition, she has provided advice to librarians seeking membership in the Medical Library Association's Academy of Health Information Professionals. To honor her many contributions to MAC, Janie received a plaque and free MAC registration during a special awards luncheon at the Annual Meeting, held in Wilmington, NC in October.

The Physician's Art: Representations of Art and Medicine

is now on exhibit at the Duke University Museum of Art and will run through January 16, 2000. Organized by Guest Curator **Julie V. Hansen**, a specialist in seventeenth-century art and science, and **Suzanne Porter**, Medical Center Library Curator of the History of Medicine Collections, the show includes over one hundred rare and remarkable objects drawn from the historical collections of the four North Carolina medical schools. In addition to Duke, East Carolina University, the University of North Carolina at Chapel Hill, and Wake Forest University have participated in this collaboration. Several items on loan to the Duke Medical Center Library from the Duke-Semans Fine Arts Foundation and from Dr. Verne L. Roberts have also been included, with their permission.



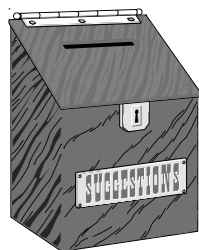
A 144-page, richly illustrated catalogue, which includes a distinguished essay contributed by **Martin Kemp**, professor of history at Oxford, accompanies the exhibition and is available for purchase at the Museum or from Duke University Press. Both the exhibition and the catalogue were made possible by generous donations from foundations and individuals. For more information, contact Suzanne Porter at 660-1143.

Holiday Hours

Sunday	Dec. 19	12:00 pm - 12:00 am
Monday	Dec. 20	8:00 am - 12:00 am
Tuesday	Dec. 21	8:00 am - 12:00 am
Wednesday	Dec. 22	8:00 am - 8:00 pm
Thursday	Dec. 23	8:00 am - 8:00 pm
Friday	Dec. 24	CLOSED
Saturday	Dec. 25	CLOSED
Sunday	Dec. 26	1:00 pm - 5:00 pm
Monday	Dec. 27	8:00 am - 8:00 pm
Tuesday	Dec. 28	8:00 am - 8:00 pm
Wednesday	Dec. 29	8:00 am - 8:00 pm
Thursday	Dec. 30	8:00 am - 8:00 pm
Friday	Dec. 31	8:00 am - 5:00 pm
Saturday	Jan. 1	CLOSED
Sunday	Jan. 2	CLOSED
Monday	Jan. 3	CLOSED
Tuesday	Jan. 4	8:00 am - 12:00 am

The Medical Center Library staff welcomes your suggestions and comments.

Please feel free to drop them in the Suggestion Box located on the Entrance Level across from the Circulation Desk.



Book Drop Locations & Schedules

☞ Duke South Clinics

Green Zone, Davison Building, Basement level underneath the stairway to the First Floor. *Pickup:* Monday through Friday at 9:30 a.m.

☞ Duke Hospital North

PRT Lobby, Lower Level near the walkway to Parking Garage II. *Pickup:* Monday, Wednesday, and Friday ONLY at 9:30 a.m.

☞ Sands Building

Sands Building, on the Jones Building side near the rear exit door. *Pickup:* Monday, Wednesday, and Friday ONLY at 9:30 a.m.

To avoid overdue fines, please pay particular attention to the pickup schedules, and return all journals, reserve, or ILL items directly to the Library. AUDIOVISUALS should also be returned to the Library Circulation Desk to avoid damaging them.

EBM Update: Evidence-based Medicine (EBM) and the Morning Report

Connie Schardt, Education Coordinator

EBM starts with the patient and a clinical problem. It quickly moves on to a well built clinical question and a search of the biomedical literature. But what happens when you can't find anything or you find too much? How do you sift through 10 million citations, trying to find the best evidence to answer your specific question?

The Medical Center Library offers a unique program to help teach residents and other housestaff effective searching skills. **We come to you, at a time and place when you need to find the information** – during the *Morning Report*. Since April 1998, a Medical Librarian has attended weekly sessions of the Morning Report for General Medicine. Residents arrive 30 minutes early for the Thursday sessions with the Librarian, who focuses on question building, effective searching skills, practice, and electronic resources. The first session provides an overview of building a good clinical question, formulating a sound strategy, and using the sophisticated features of our Ovid MEDLINE system. Subsequent sessions within the six week rotations involve residents in searching clinical questions and discussing their strategies with the Librarian.

The program has received positive feedback from Residents, Chief Residents, and Directors of Residency Programs. Recently, we added Pediatrics to our schedule and now attend their Morning Report on Tuesdays. Other departments, such as Anesthesiology and Psychiatry, have used the Clinical Conference and Resident Lecture as forums for teaching effective searching skills. For more information about this program, contact Connie Schardt

(schar005@mc.duke.edu, 660-1124).

Congratulations to the following winners during our National Medical Librarians Month Celebration...

Cheryl Brewer · Gabriella Cardi · Weip Chen
Lynn Chien · Jan Clarke · Ann Colwell
Conrad Fulkerson · Margaret Gwynn
Relief Jones · Debbie Kilpatrick · Ken Lai
Anne Latham · Arlene Molino · Marcello Morgan
Antoinette Pierce · Renee Pope · Nikki Smith
Maunette Tait · Michael Thompson
George Wang · Alvin Wells
Robert Wilkinson, Jr. · Theresa Yuschok



Be sure to bookmark our Website!
<http://www.mc.duke.edu/mclibrary/>

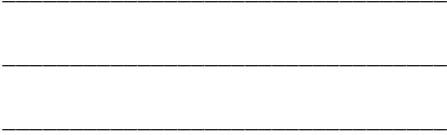
LAST CHANCE!!!

It's Time To Review!

To help us update our mailing list (if you haven't already done so), please complete the appropriate information on this form, then remove, fold, and return to the address listed on the reverse side (page 6). Future newsletters will be sent only to those who respond to this request.

- My mailing address is correct. Leave me on your mailing list.
- Remove my name from your mailing list.
- Change my mailing address to:

- Do not send me a paper copy, but notify me by email when the Web version is available. My email address is:



Michael Davidson
Duke University Medical Center Library
Box 3702
Durham, NC 27710

[FOLD HERE]



Library Educational Offerings



The following classes will be held in the Medical Library Education Center (MLEC), Room 104 on the Lower Level of the Library.

Database Classes

MEDLINE: Using the Web Gateway (Registration not required)

Participants are not expected to have used Ovid but should be familiar with the Internet and Netscape

11:00 am - 12:30 pm

Thursday, December 2

3:00 pm - 4:30 pm

Monday, December 13

Information Management Classes

Basics of Library Use

(Individual and Group Sessions)

Call Betsy Adams, 660-1131

Grant Information on the Web ~ COS, SPIN and Other Resources ~ *(Individual and Group Sessions)*

Call Anne Powers, 660-1126

Introduction to Reference Manager/EndNote *(Individual and Group Sessions)*

Call Andy Eisan, 660-1128

Introduction to Sources for Health Statistics

Call Hattie Vines to register, 660-1125

10:00 am - 11:30 am

Thursday, December 16

Internet Classes

Registration is required. Sign-ups will be accepted by phone at 660-1124, via email sent to Connie Schardt, Education Coordinator, at schar005@mc.duke.edu, or via the Web at <http://www.mc.duke.edu/mclibrary/services/regform.html>.

Searching and Evaluating Information on the World Wide Web

10:00 am - 12:30 pm

Wednesday, December 8

Introduction to the World Wide Web Using Netscape

This class will not be held in December

Self-Instruction

Ovid Web Tutorial

Interactive, 40-minute tutorial designed to show you step-by-step the basic components of a MEDLINE search using the Ovid Web Gateway

<http://www.mc.duke.edu/mclibrary/respub/guides/ovidtut/>

Virtual Tour of the Library

This online tour provides you with information about the Medical Center Library, its collections and services, and where to find them within the building

<http://www.mc.duke.edu/mclibrary/about/vt/>

For the most current class schedule, connect to the Library's Website at <http://www.mc.duke.edu/mclibrary/services/schedule.html>.

Duke University Medical Center Library News is published bimonthly.

Pat Thibodeau, Acting Director

Beverly Murphy, Editor

Editorial Board:

Mary Ann Brown

Julie Garrison

Maurice Reece

David Sims

To subscribe to *Medical Center Library News* or to receive notification by email when the Web version is available, please complete the information below and return this sheet to the **Medical Center Library, Box 3702, DUMC**. You may also send email to mclnews@mc.duke.edu, or complete the Mailing List Form at <http://www.mc.duke.edu/mclibrary/about/news/mailform.html>.

Name _____

Department _____

Box Number _____

Email Address _____

(Must include if email notification is being requested)

Email notification only? Yes _____ No _____

Paper copy only? Yes _____ No _____

Both? Yes _____ No _____

DUKE UNIVERSITY MEDICAL CENTER
BOX 3702 MEDICAL CENTER LIBRARY
DURHAM, NORTH CAROLINA 27710

ADDRESS SERVICE REQUESTED

First Class