

American College of Physicians Assistants



January 22, 1973

Thomas R. Godkins, P.A.
Physician's Associate Program
64½ Fifteenth Street
P.O. Box 26901
Oklahoma City, Oklahoma 73190

Paul Moson, P.A.
Physician's Associate Program
Yale University School of Medicine
333 Cedar Avenue
New Haven, Connecticut 06510

Dear Tom and Paul,

It seems that much time has passed since our last meeting with you here in Cincinnati and in fact it has - so back to the business at hand. Enclosed you will find the Proposed Constitution for the merged organization. It is, of course, based majorly on the College's Constitution. In lieu of having received from you the official minutes of our initial negotiations, we compiled our notes with additions for the composition of the National Executive Committee for the merged organization as you will note on reviewing the enclosed. This proposal has passed the vote of the total Executive Committee at our Quarterly Meeting of January 20, 1973. At this same meeting, I was enjoined to formally request the Proposed By-Laws for the merged organization from you as was agreed upon in our first negotiation meeting.

Since this exchange of documents will take place at the end of January or the beginning of February at the latest, the Executive Committee of the College would like to extend a formal invitation to the Academy in the persons of its President and President-Elect for a second negotiation meeting to be held in a neutral area, Chicago, Illinois, sometime in latter February or early March at your convenience. We would also extend an invitation to the American Medical Association for a mediator of their choice from their association to attend this second negotiation session. May we suggest that the date be set on a Saturday for the convenience of the majority of those to attend. Upon receiving word from you of a date convenient to you, we will be better able to contact the A.M.A. directly with an invitation to attend on that date.

Looking forward to hearing from you soon,

Sincerely,

The National Executive Committee

Roy W. Snell
Roy W. Snell, P.A.
Secretary

ENCLOSURE

RWS:cs

cc Mr. J. Fauser; Mr. N. Griffin; Mr. Detmer

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Office Hours: Monday through Friday — 9:00 am to 1:00 pm

American College of Physicians Assistants



PROPOSED STRUCTURE OF THE
NATIONAL EXECUTIVE COMMITTEE
OF THE
AMERICAN SOCIETY OF PHYSICIANS ASSISTANTS

1. President - AAPA - one year
2. President-Elect - Elected by ACPA and AAPA memberships - one year
3. First Vice President - ACPA - two years
4. Second Vice President - AAPA - two years
5. Third Vice President - ACPA - one year
6. Fourth Vice President - AAPA - one year
7. Secretary - ACPA - two years
8. Treasurer - AAPA - two years
9. Parliamentarian-Nominations and Elections - ACPA - one year
10. Legal and Ethics - AAPA - two years
11. Fiscal Affairs - ACPA - one year
12. Continuing Education - AAPA - two years
13. Membership-Credentials and Benefits - ACPA - two years
14. Student Affairs - AAPA - one year (Student member position)
15. Research - ACPA - one year (Student member position)
16. Intra-Organizational Liaison - AAPA - one year
17. Public Affairs and Information - ACPA - two years

POSITIONS:

<u>AAPA</u>	<u>ACPA</u>	<u>BOTH ELECTING</u>
4 - one year	4 - one year	1 - one year
4 - two year	4 - two year	
- - -	- - -	- - -
4 - Officerships	4 - Officerships	
4 - Chairmanships	4 - Chairmanships	1 - Officership

American College of Physicians Assistants



1 A PROPOSED CONSTITUTION FOR THE MERGED ORGANIZATIONS OF
2 THE AMERICAN COLLEGE OF PHYSICIANS ASSISTANTS AND
3 THE AMERICAN ACADEMY OF PHYSICIANS' ASSOCIATES.
4

5 ARTICLE I - NAME

6 SECTION 1. The name of this organization is the AMERICAN SOCIETY
7 OF PHYSICIANS ASSISTANTS, hereafter referred to as
8 "THE SOCIETY."
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10 ARTICLE II - PURPOSE

11 SECTION 1. THE SOCIETY is formed as a non-profit organization to
12 encourage and guide schools which will develop the skills
13 and knowledge needed to perform the tasks prescribed by
14 the physician and/or institution utilizing the services of
15 physician's assistants.

16 SECTION 2. THE SOCIETY is formed to develop criteria leading to
17 accreditation of schools for physician's assistants; to
18 improve the educational standards of schools or institutions
19 having programs or study courses leading to the development
20 of certified physician's assistants.
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22 SECTION 3. THE SOCIETY is formed to develop criteria leading to the
23 certification of all physician's assistants.
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25 SECTION 4. THE SOCIETY is formed to study, discuss, and to exchange
26 knowledge, experience and ideas beneficial to the
27 improvement of physician's assistants.
28

29 SECTION 5. THE SOCIETY is formed to establish and maintain high
30 professional and ethical standards.
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32 SECTION 6. THE SOCIETY is formed to unify all qualified organizations
33 of physician's assistants into THE SOCIETY regardless of
34 specialty, school of training, or regional restrictions.
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36 ARTICLE III - OFFICES

37 SECTION 1. The principal office of THE SOCIETY shall be located
38 in the City of Cincinnati, State of Ohio.
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40

1 SECTION 2. The establishment of regional offices and boundaries
2 shall be by the authority of the National Executive Committee.

3
4 SECTION 3. The National Executive Committee may grant and
5 revoke the Charter of such subordinate Chapters as are
6 provided for in the By-Laws of THE SOCIETY.

7
8 ARTICLE IV - DURATION

9 SECTION 1. The death, removal or resignation of any member shall
10 not result in the dissolution of THE SOCIETY.

11
12 SECTION 2. In the event of the dissolution of THE SOCIETY, all
13 liabilities shall be paid and the remaining assets shall be
14 donated to a charitable organization.

15
16 ARTICLE V - MEMBERSHIP

17 SECTION 1. The membership of THE SOCIETY shall consist of
18 Founding Fellows, Fellows, and Provisional, Student and
19 Honorary Members.

20
21 ARTICLE VI - NATIONAL EXECUTIVE COMMITTEE

22 SECTION 1. THE SOCIETY shall be governed by the National Executive
23 Committee in accordance with Robert's Rules of Order -
24 Revised unless in conflict with these Articles.

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26 SECTION 2. The National Executive Committee shall consist of the
27 President, President-Elect, First Vice President, Second
28 Vice President, Third Vice President, Fourth Vice Presi-
29 dent, Secretary, Treasurer, Parliamentarian, and the
30 Chairmen of the Standing Committees. It shall consist
31 of no less than seventeen members.

32
33 SECTION 3. At the first election of officers to the National Executive
34 Committee, the President, Second Vice President, Fourth
35 Vice President, Treasurer, and four Chairmen shall be
36 elected by the membership of the American Academy of
37 Physicians' Associates to one and two year terms, alternately.
38 At the same time, the First Vice President, Third Vice
39 President, Secretary, Parliamentarian and four Chairmen
40 shall be elected by the membership of the American College

1 of Physicians Assistants to two and one year terms,
2 alternately. The President-Elect shall be elected
3 by the combined membership of the merged organizations
4 to a one year term. Thereafter, all officers shall be
5 elected by the membership of THE SOCIETY to two year
6 terms on an alternating basis, except for the President,
7 President-Elect and the two student seats which will remain
8 one year terms.

9
10 SECTION 4. The National Executive Committee shall be authorized to
11 conduct such business as deemed necessary for the professional
12 growth, progress and maintenance of THE SOCIETY during the
13 interim between National Conventions.

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15 SECTION 5. The resignation of any National Officer shall be presented
16 to the Secretary by registered mail. The President shall
17 appoint the officer pro-tem with the approval of the
18 National Executive Committee.

19
20 SECTION 6. The impeachment of any National Officer shall be by
21 two-thirds vote of the National Executive Committee. The
22 President shall appoint the officer pro-tem with the
23 approval of the National Executive Committee.

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25 SECTION 7 All candidates for office in the National Executive Committee
26 must be Founding Fellows or Fellows in good standing in THE
27 SOCIETY for at least two years prior to their being nominated

28
29 ARTICLE VII - NATIONAL CONVENTION

30 SECTION 1. A National Convention shall be held every year in July
31 beginning in July, 1974.

32
33 SECTION 2. Each Chapter shall elect to the National Convention two delegates
34 delegates, each with one vote in all deliberations and resolutions
35 before the National Convention.

36
37 SECTION 3. Each Chapter shall elect also one alternate who will attend the
38 National Convention as a substitute for either delegate from
39 his Chapter in the event of that delegate's absence for any
40 reason. The alternate will be subject to all the rules and

1 regulations as applies to the delegate.

2 ARTICLE VIII - COMMITTEES

3 SECTION 1. The Standing Committees of THE SOCIETY shall consist of
4 Continuing Education, Legal and Ethics, Fiscal Affairs, Member-
5 ship-Credentials and Benefits, Research, Student Affairs, Intra-
6 Organizational Liaison, and Public Affairs and Information.

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8 SECTION 2. At the first election Continuing Education and Legal and Ethics
9 shall be elected to two year terms; Student Affairs and Intra-
10 organizational Liaison shall be elected to one year terms by
11 the membership of the American Academy of Physicians' Associates.
12 At the same time, Fiscal Affairs, Membership-Credentials and
13 Benefits, Research and Public Affairs and Information shall be
14 elected to one and two year terms, alternately, by the membership
15 of the American College of Physicians Assistants. Thereafter,
16 all Chairmen shall be elected by the membership of THE SOCIETY
17 to two year terms on an alternating basis except for Student
18 Affairs and Research which will be filled by student members
19 with one year terms.

20 SECTION 3. Ad Hoc Committees shall be commissioned as needed by the
21 National Executive Committee.

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23 ARTICLE IX - GENERAL POWERS OF THE SOCIETY

24 SECTION 1. THE SOCIETY shall have the power to own, accept, acquire,
25 mortgage and dispose of real and personal properties and
26 to obtain, invest and retain funds in advancing the purposes
27 stated in Article II. Any contractual agreement entered into
28 by THE SOCIETY must be signed by two of the following national
29 officers: the President, the Treasurer and/or the Secretary
30 and must be approved in advance by the National Executive
31 Committee.

32 SECTION 2. THE SOCIETY shall have the power to do any lawful act or
33 anything reasonably necessary or desirable for carrying out
34 the purposes of THE SOCIETY and for protecting the lawful
35 rights and interests of its members in connection therewith.
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37 SECTION 3 THE SOCIETY, through the National Executive Committee, maintains
38 the right to internal controls in matters concerning professional
39 ethics, membership, continuing education and the structure and
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governing of its Chapters.

ARTICLE X - RESPONSIBILITIES OF CHAPTERS

SECTION 1. All chapters shall be responsible for upholding within their memberships the Constitution and By-Laws of THE SOCIETY, unless in conflict with existing State or Federal statutes.

ARTICLE XI - AMENDMENTS TO THE CONSTITUTION

SECTION 1. All proposed amendments to the Constitution of THE SOCIETY must be presented in writing by registered mail to the National Executive Committee.

SECTION 2. Within three months of receipt of a proposed amendment, the the National Executive Committee must announce its approval or disapproval of the proposed amendment.

SECTION 3. Within two weeks of approval, the National Executive Committee must notify each Chapter of the proposed amendment. The Legal and Ethics Committee must send to all Founding Fellows and Fellows in good standing a dated, numbered ballot and notification of the date for the official counting of the returned ballots which shall be no less than two nor more than three weeks from the date the ballots were posted.

SECTION 4. Results of the voting will be notarized and submitted to the National Executive Committee for publication.

ARTICLE XII - ADDITION, SUSPENSION, AND ALTERATION OF THE BY LAWS

SECTION 1. All proposed additions or alterations of the By-Laws of THE SOCIETY must be presented by a Chapter or member of the National Executive Committee for placement on the agenda of the next National Convention.

SECTION 2 The National Executive Committee may temporarily suspend the enforcement of a By-Law by two-thirds vote of its members. To effect permanent alteration of the By-Laws the procedure stated in Article XII, Section 1 must be used.

ARTICLE XIII - ACCEPTANCE

SECTION 1. These Articles shall become binding and effective upon the successful merger into the American Society of Physicians

1 Assistants by the American College of Physicians Assistants and the
2 American Academy of Physicians' Associates and when approved and signed
3 by six officers of each respective organization.
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5 _____
6 ACPA PRESIDENT

_____ ACPA PRESIDENT

7 _____
8 ACPA SECRETARY

_____ ACPA SECRETARY

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10 ACPA OFFICER

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