



DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE  
PUBLIC HEALTH SERVICE

BUREAU OF HEALTH SERVICES

REFER TO:

April 9, 1968

William J. DeMaria, M.D.  
Duke University Medical Center  
c/o Duke Hospital  
Durham, North Carolina 27706

Dear Bill:

The Steering Committee of the Personal Health Services Ad Hoc Advisory Group will meet at 9:00 a.m., on Friday, April 19, 1968, in Room 1033, Willste Building, 7915 Eastern Avenue, Silver Spring, Maryland, to discuss the topics on the enclosed agenda.

Additionally you will find enclosed for your information copies of the following:

1. A Charter of the Subcommittee on the Physician and His Associates in Health
2. A Charter of the Subcommittee on the Trustee for the Patient Concept
3. A recent edition of the Committee Charter

It would be appreciated if you would be prepared to discuss the plans of action of your subcommittee and provide the names of the individuals you desire to serve as members. As you will recall, members of the subcommittee do not necessarily have to be members of the full committee.

I am looking forward to this next get-together.

Sincerely yours,

Frank Goldsmith  
Assistant Director  
for Special Staff Services  
Office of Program Planning  
and Evaluation  
Bureau of Health Services

Enclosures (3)

Steering Committee Meeting

Room 1033  
Willste Building  
Silver Spring, Maryland

April 19, 1968

MEETING TOPICS

1. Review and approval of Committee Charter for immediate distribution to the Committee Members
2. Subcommittee Charters, plans of action and membership
3. Establish date for next Committee meeting
4. Development of Committee's meeting agenda including continuation of discussion on needs of Special Groups.

CHARTER  
OF THE  
SUBCOMMITTEE ON THE  
PHYSICIAN AND HIS ASSOCIATES IN HEALTH

I. Purpose

The Subcommittee shall advise in an ad hoc capacity, the Personal Health Services Ad Hoc Advisory Committee, on the development of a position paper on the health auxiliaries or physician assistants.

II. Subcommittee Charge

The Subcommittee will prepare a position paper outlining the purpose, need, qualifications criteria, training and projected utilization of physician assistants and/or health auxiliaries.

III. Subcommittee Structure

Chairman William DeMaria, M.D., will appoint members to the Subcommittee in sufficient numbers deemed necessary to achieve the objectives so stated in this charter, and these members need not be on the Personal Health Services Ad Hoc Advisory Committee.

A Bureau of Health Services staff member will serve as the Executive Secretary.

IV. Subcommittee Operations

The Subcommittee will conduct its program principally by mail; however, when meetings are required, they will be called by the Chairman and coordinated with the Bureau of Health Services.

Minutes of the Subcommittee's meetings will be made and distributed to members by the Committee Chairman or his designee within fourteen days of the completion of the Subcommittee's work.

V. Subcommittee Objectives

The Subcommittee will develop and present to the Personal Health Services Ad Hoc Advisory Committee a position paper on the physician and his associates in health and/or health auxiliaries. The paper will address itself principally to the following elements:

1. The purpose and need for the development of physician assistants;
2. Extension of the physician-nurse professional relationship to provide greater responsibilities to nurses;
3. The Admino-Tech qualifications, training, and position description; and
4. The realignment of the two major components in health care, the personal and the technical, to accommodate the super-nurse and Admino-Tech concept.